

AGREEMENT

THIS AGREEMENT made and entered into this 1st day of October, 2003, by and between the County of Nassau, a political subdivision of the State of Florida, hereinafter referred to as COUNTY, and the Northeast Florida Community Action Agency, whose address is Post Office Box 52025, Jacksonville, FL 32201, hereinafter referred to as AGENCY.

WITNESSETH

WHEREAS, it is in the best interest of the citizens of Nassau County that the AGENCY continue, and work with the economically deprived citizens of Nassau County, and

WHEREAS, the AGENCY now maintains services for the economically deprived residents of Nassau County;

NOW, THEREFORE, the parties hereto agree as follows:

1. For and in consideration of the sum of \$5,000, which shall be paid in quarterly installments, during the months of November, February, May and August of the fiscal year, the AGENCY does hereby agree to perform services that will benefit the residents of Nassau County. Said services to include but not be limited to the following:

a. Continuing the present level of services provided for the citizens of Nassau County.


2. The AGENCY shall make their financial records available to the COUNTY for purposes of an audit, if requested by the COUNTY. The COUNTY shall require an audit of previous year's financial records to be performed by an independent accounting firm. The audit report must be received by the COUNTY before the May distribution will be made.

3. All facilities, programs and services shall be compliant with the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA). Failure to provide facilities, programs, or services that are compliant with both the Florida Accessibility Code and the federal Americans with Disabilities Act (ADA) shall be considered a breach of the contract.

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement this 8th day of December, 2003.


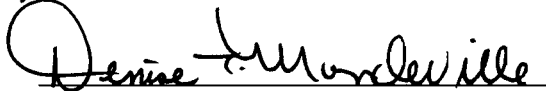
SIGNED, SEALED & DELIVERED
IN THE PRESENCE OF:

BOARD OF COUNTY COMMISSIONERS
NASSAU COUNTY, FLORIDA

BY: 
VICKIE SAMUS
Its: CHAIRMAN

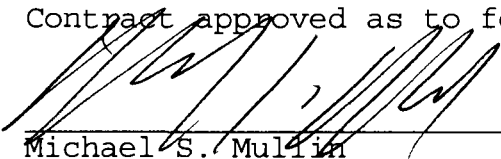
ATTEST: 
J.M. "CHIP" OXLEY, JR.
Its: EX-OFFICIO CLERK

NORTHEAST FLORIDA COMMUNITY ACTION
AGENCY

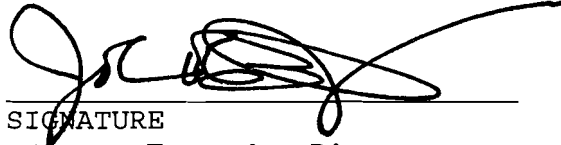
BY: 
Its: EXECUTIVE DIRECTOR

Contract approved as to form:


Michael S. Mullin
County Attorney

AFFIDAVIT

I, **John W. Edwards, Jr.**, certify that our programs and facilities are in compliance with the Federal Americans with Disabilities Act and the Florida Accessibility Code.



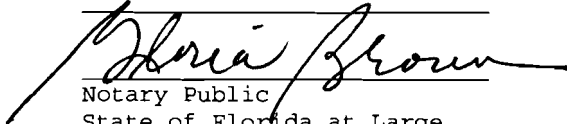
SIGNATURE

TITLE: **Executive Director**

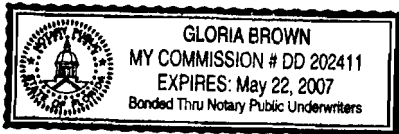
State of Florida
County of **Duval**

The foregoing instrument was acknowledged before me this **10th** day of **November**, 2003, by **John W. Edwards, Jr.**, as **Executive Director**, of the **Northeast FL CAA, Inc.**, who is personally known to me or who has produced _____ as identification and who did take an oath.

Gloria Brown



Notary Public
State of Florida at Large
My Commission expires:





Northeast Florida
Community Action
Agency, Inc.

"... Providing Solutions for Success"

RECEIVED

OCT 10 2003

October 9, 2003

Honorable Vickie Samus
Nassau County Commission
3729 Pirates Way
Yulee, Florida 32097

Re: Funding for Northeast Florida Community Action Agency, Inc. (NFCAA)

Dear Commissioner Samus:

Thank you for your funding in support of programs that we administer on behalf of the citizens of Nassau County. We recently learned from a Saturday, September 27, 2003, newspaper article that there is a misunderstanding on your part about the complexity, comprehensiveness, scope and geographical boundaries of our Nassau County services. Factually, we provide services to all Nassau County citizens. This has been and continues to be our mode of operations for the past 24 years.

Perhaps, the misunderstanding is based upon our physical location being in Fernandina Beach. We pride ourselves on serving the needs of all Nassau County residents within our budgetary constraints. The following chart details our client base from the past year using zip code of home addresses:

October 1, 2002-- September 30, 2003

City	Per Cent of Clients Served
Fernandina Beach	53%
Yulee	16%
Callahan	14%
Hilliard	17%
Total	100%

Despite being located in Fernandina Beach, 47% of our clients reside in Yulee, Callahan and Hilliard. This is accomplished by conducting outreach, field visits and providing transportation for some of our clients.

We do believe that there is a misunderstanding of the scope of our services. We promote ourselves as a Nassau County Agency, not a Fernandina Beach Agency. Our mission is to provide holistic services to, for and on behalf of all Nassau County residents.

Your Board of County Commissioners has a designated slot on our board of directors. You designated Mr. George Chester to represent your interests on our board of directors. In addition, Mr. Charles Albert represents the interests of the low-income sector and Ms. Eleanor Colborn is the Fernandina Beach/Nassau County Chamber of Commerce representative. All Nassau County members of our board of directors are signatory to this letter to further demonstrate the validity and reliability of the claims so stated in this letter.

We respectfully request that our \$10,000 previously approved by you be restored to our Agency for the October 1, 2003, fiscal year.

In the event you require additional information or clarification, please let us know. We are delighted to make a presentation to your board, if necessary.

Sincerely,



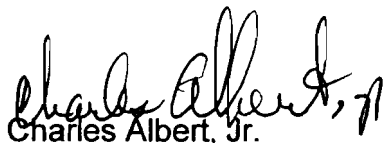
John W. Edwards, Jr.
Executive Director



Eleanor Colborn
Board Member



George Chester
Board Member



Charles Albert, Jr.
Board Member



Christine W. Raysor
Family & Community Services Manager - Nassau



**Northeast Florida
Community Action
Agency, Inc.**

"... Providing Solutions for Success"

November 6, 2003

Honorable Vickie Samus
Nassau County Commission
3729 Pirates Way
Yulee, Florida 32097

Dear Commissioner Samus:

This is a follow-up to you concerning ethnicity of Nassau County residents that we serve. Unfortunately, our database is not programmed, at this point to provide data below the County level, such as Fernandina, Yulee, Callahan, etc.

Please consider the enclosed information for our fiscal year, October 1, 2002 – September 30, 2003, for Nassau County.

We pride ourselves to serving all Nassau County residents without regard to race, age or any other characteristic such as that. However, there are times when we expend all of our funds before the end of the fiscal year. When that happens, we refer applicants to other local providers. During this time, we concentrate on working with our families in our Self-Sufficiency Program, Youth and performing various community projects. Our commodities program could serve more people who desire to apply for this food distribution program.

At this point, we would request that you release the remaining \$5,000 that you approved for our Agency or provide us with the opportunity to demonstrate our integrity at a meeting of the Nassau County Board of County Commissioners.

Please let me know if you require additional information or clarification.

Sincerely,

John W. Edwards, Jr.
Executive Director

JWEjr/gb

Enclosure

c Eleanor Colborn
Charles Albert
George Chester
Christine W. Raysor

Nassau County Consolidated Participant Demographic Report

1.	<u>Ethnicity/Race</u>	
	Black	674
	White	790
	Hispanic	15
	Native American	01
	Asian	00
	Other	<u>07</u>
	Total	1,487
2.	<u>Gender</u>	
	Male	510
	Female	<u>977</u>
	Total	1,487
3.	<u>Family Type</u>	
	Single Parent Female	238
	Single Parent Male	18
	Two Parent Household	82
	Single Person	315
	Two Adults/no children	27
	Other	<u>01</u>
	Total	681
4.	<u>Age</u>	
	0 to 5	230
	6 to 11	216
	12 to 17	211
	18 to 23	104
	24 to 44	356
	45 to 54	114
	55 to 69	135
	70+	<u>121</u>
	Total	1,487
5.	<u>Education</u>	
	(Adults 25 & over)	
	0 to 8	107
	9 – 12 Non-graduate	174
	HS Grad/GED	322
	12+ Some Post HS	72
	2 or 4 yr. College Grad	<u>34</u>
	Total	709